

## **IMPORTANT NOTICE REGARDING SEMI ONLINE COUNSELLING (EXTENDED STRAY ROUND) FOR LEFTOVER SEATS OF ANM/GNM COURSES ADMISSION 2025-26**

All ANM and GNM institutes are informed that the Semi Online Counselling (EXTENDED STRAY ROUND) for leftover seats will be conducted at the institute level from 30-12-2025 to 31-12-2025 under the supervision of the Principal of the respective institute. The process will follow the steps outlined below:

### **1. Eligibility Criteria**

- Candidates must meet the eligibility as per the Prospectus for admission in GNM & ANM for the session 2025-26, published on PNRC Website i.e. [www.pnrconline.in](http://www.pnrconline.in).
- The candidates who have submitted online counselling application form in all respects on Counselling admission portal 2025-26 of PNRC shall be allowed to appear in this round.
- Candidates still not registered may also apply and submit their application on PNRC Counselling admission portal till 29-12-2025 (5 pm).
- Candidates who are not holding any seat in any institute will be able to participate in the Semi Online Counselling (EXTENDED STRAY ROUND). If any candidate has already joined anywhere then the candidate has to surrender his/her current seat by 29-12-2025 (5 pm) to participate in this round. The surrendered seat shall not be reverted irrespective of allotment in this round in any circumstances.
- Candidates need to carry Original Documents for verification purposes.
- Seat upgradation will not be allowed to the candidates who have been allotted seat during Semi Online Counselling (EXTENDED STRAY ROUND). Candidates will not be able to shift to any other institute in future, if they are offered seat in this round.

### **2. Process to be carried out under Supervision of the Principal**

- Candidates eligible for admission under Semi Online Counselling (EXTENDED STRAY ROUND) have to reach and report respective college at 9am. Last reporting time for the candidates is till 10am.
- The Principal will be provided access to a portal where they must mark the students who have reported in the institute for Semi Online Counselling (EXTENDED STRAY ROUND). Based on this information, a merit list will be automatically generated by the system. **Note – Merit list once generated will not be unlocked and institutes will not be able to make any amendments after generation of merit list. It is instructed to add all students and checked carefully before generation of merit list.**

- The Principal shall call candidates as per Merit List and the candidate's attendance shall be marked by taking signatures of candidates on the Allotment Sheet.
- The candidate's eligibility and inspection of original documents shall be sole responsibility of the Principal. The eligible candidates can be allotted the seat subject to availability.
- The Institutes shall adhere to the Vacancy Position published on Portal and the number of seats allocated in Semi Online Counselling (EXTENDED STRAY ROUND) round shall not exceed the number of seats indicated in Vacancy Position. Violation shall attract cancellation of seats allotted under Semi Online Counselling (EXTENDED STRAY ROUND).
- The Institutes will be given only one attempt of EXTENDED STRAY ROUND of Semi Online Counselling. All the admissions in EXTENDED STRAY ROUND has to be done in one go only.
- After the allotment of seats, institute will have to Verify/Confirm various joining process on admission portal as per usual practice during the counselling. This will be final step of admission and without execution of this step the seats shall not be confirmed and it shall be presumed that no admissions are made.
- Generation of Merit list and Allotment list can be done only once.
- **Confirmation of Allotted students by the Institute on Online Admission Portal by 06-01-2026.**

### 3. Submission of Original Record

- The institute shall submit original record of Semi Online Counselling (EXTENDED STRAY ROUND) on or before 12-01-2026.
- Original record shall include;
  - Merit List
  - Allotment Sheet
- Failing to submission of original record shall imply cancellation of seats allotted in Semi Online Counselling (EXTENDED STRAY ROUND) of the respective institute

**INSTRUCTION MANUAL FOR INSTITUTE PRINCIPAL TO CONDUCT SEMI ONLINE COUNSELLING (EXTENDED STRAY ROUND) THROUGH PNRG ADMISSION PORTAL.**

STEP 1 – Open the Login Page - <https://www.admission.pnrconline.in/Registration/admin/>

ਪੰਜਾਬ ਨਰਸਿਜ਼ ਰਜਿਸਟ੍ਰੇਸ਼ਨ ਕੌਂਸਲ, ਮੋਹਾਲੀ  
Punjab Nurses Registration Council, Mohali  
Admission Counseling Portal Session 2024-25

**SIGN IN**

Username

Password

Institute

Institute  
Admin  
Institute Principal  
SubAdmin

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STEP 2 – Enter your Username and Password then select INSTITUTE PRINCIPAL and click on LOGIN button.

ਪੰਜਾਬ ਨਰਸਿਜ਼ ਰਜਿਸਟ੍ਰੇਸ਼ਨ ਕੌਂਸਲ, ਮੋਹਾਲੀ  
Punjab Nurses Registration Council, Mohali  
Admission Counseling Portal Session 2024-25

**SIGN IN**

XXXXXXXXXX

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Institute Principal

**LOGIN**

Main website  
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STEP 3 – Click on Institute List on the Left Side Then Select Institute Name.

ਪੰਜਾਬ ਨਰਸਿੰਗ ਰਜਿਸਟਰੇਸ਼ਨ ਕੌਂਸਲ, ਮੋਹਾਲੀ  
PUNJAB NURSES REGISTRATION COUNCIL, MOHALI  
ADMISSION PORTAL THROUGH ONLINE COUNSELLING

**Institute List for Semi Online Counselling Round Session 2024-25**

Select Option:  SELECT COURSE

A.P.S. College of Nursing Shahkot Road, Malsian, Jalandhar

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STEP 4 – Select COURSE and click on GO button.

**Institute List for Semi Online Counselling Round Session 2024-25**

Select Option:  SELECT COURSE

ANM  
GNM

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## STEP 5 – Search the Student by his Application Reference No

Student Add/View

Back to Institute List

**Course: GNM, Institute:-A.P.S. College of Nursing Shahkot Road, Malsian, Jalandhar.**

Enter Application Ref No.:  Search

No records found.

Generate Rank

STEP 6 – Search and Add the student one by one by clicking on ADD STUDENT FOR MERIT LIST. Then a table as shown in below image will be formed showing all added students you have added for Merit List.

Student Add/View

Back to Institute List

**Course: GNM, Institute:-** XXXXXXXXXX

Enter Application Ref No.:  Search

Course	Ref No.	Student Name	Father Name	Mother Name	Date Of Birth	Payment Detail	Action
GNM	79334032	SUKSHAM KUMAR	RAGHUBIR SINGH	CHAMPA RANI	23-06-2000	Amount: 1180 Pay Status: Paid	<span style="background-color: #e74c3c; color: white; padding: 2px 5px; border-radius: 3px;">Add Student For Merit List</span>

Sr No.	Course	Ref No.	Student Name	Father Name	College Name	Rank
1	GNM	<span style="background-color: black; color: black;">XXXXXX</span>	MEHAK	ASHOK KUMAR	<span style="background-color: black; color: black;">XXXXXXXXXX</span>	
2	GNM	<span style="background-color: black; color: black;">XXXXXX</span>	JASHANPREET KAUR	GURCHARAN SINGH	<span style="background-color: black; color: black;">XXXXXXXXXX</span>	
3	GNM	<span style="background-color: black; color: black;">XXXXXX</span>	SUKSHAM KUMAR	RAGHUBIR SINGH	<span style="background-color: black; color: black;">XXXXXXXXXX</span>	

Generate Rank

STEP 7 – After adding all the students present for Semi Online Counselling (EXTENDED STRAY ROUND), click on Generate Merit List. Before Generating Merit List kindly ensure that you have added all the students.

The screenshot shows the 'Student Add/View' interface. At the top, there is a red header with the text 'Student Add/View'. Below the header, there is a green button labeled 'Back to Institute List'. The main content area displays 'Course: GNM, Institute: [REDACTED]'. Below this, there is a search bar with the text 'Enter Application Ref No.: 79334032' and a blue 'Search' button. A table with columns 'Course', 'Ref No.', 'Student Name', 'Father Name', 'Mother Name', 'Date Of Birth', 'Payment Detail', and 'Action' is shown. The 'Action' column contains a red button labeled 'Add Student For Merit List'. Below this table, there is another table with columns 'Sr No.', 'Course', 'Ref No.', 'Student Name', 'Father Name', 'College Name', and 'Rank'. The 'College Name' column is redacted. A blue button labeled 'Generate Merit List' is located at the bottom right of the interface, with a red arrow pointing to it.

After generating Merit List, INSTITUTE PRINCIPAL has to print 3 Copies of Merit List from print Merit List button on which student attendance will be marked and it should be signed by the Principal of the Institute at every page of the list.

STEP 8 – Kindly verify the Merit List Generated through the system. After that click on Lock Merit List button.

The screenshot shows the 'Student Add/View' interface, similar to the previous one. It displays the same search bar and tables. However, the 'Action' column of the first table now contains a red button labeled 'Lock Merit List' instead of 'Add Student For Merit List'. The 'Generate Merit List' button is still present. A red arrow points to the 'Lock Merit List' button. Another red arrow points to the 'Rank' column of the second table, which now contains the values 1, 2, and 3 for the three rows.

STEP 9 – After you lock the Merit List a list of students will appear as shown below. After verifying the Student information and documents you have to allot or reject the seat of the student by entering the remarks and clicking on Seat Allotted and Seat Not Allot button respectively.

**Institute List for Semi Online Counselling Round Session 2024-25**

Course: GNM, Institute [REDACTED]

Sr No.	Course	Ref No.	Student Name	Father Name	College Name	Rank	Action
1	GNM	[REDACTED]	MEHAK	ASHOK KUMAR	[REDACTED]	1	<input type="text" value="Enter Remarks"/> <input type="button" value="Seat Allotted"/> <input type="button" value="Seat Not Allot"/>
2	GNM	[REDACTED]	JASHANPREET KAUR	GURCHARAN SINGH	[REDACTED]	2	<input type="text" value="Enter Remarks"/> <input type="button" value="Seat Allotted"/> <input type="button" value="Seat Not Allot"/>

STEP 10 – Then the information will be updated as shown below and you will be able to view who has been allotted seat and who has not been allotted seat with remarks.

Sr No.	Course	Ref No.	Student Name	Father Name	College Name	Rank	Action
1	GNM	[REDACTED]	MEHAK	ASHOK KUMAR	[REDACTED]	1	Seat has been allotted for .S.B.S. COLLEGE OF NURSING, SOHIAN KALAN, AMRITSAR.
2	GNM	[REDACTED]	JASHANPREET KAUR	GURCHARAN SINGH	[REDACTED]	2	Seat Not Allotted to this candidate Ref No.81840850 Remarks: not eligible

After generating Merit List, INSTITUTE PRINCIPAL has to print 3 Copies of Merit List from print Merit List button on which student attendance will be marked and it should be signed by the Principal of the Institute at every page of the list.